

THE

RIFT VALLEY INSTITUTE OF BUSINESS STUDIES

Unleashing your full potential

Main Campus: Railways Grounds next to Railways Police Station.

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Ministry of Education

Reg No. MOHES/PC/1918/012

TVETA/TVC/0056/2016

SHORT COURSES

	COURSE	DURATION (WEEKS)	FEE	EXAMINATION
School of Computer Studies				
1	Computer Packages	4	3,000	RVIBS
2	Programming courses (Coding)	12	30,000	RVIBS
3	Web design	12	20,000	RVIBS
4	Graphic design	12	12,300	RVIBS
5	Cyber security course	12	26,500	RVIBS
6	Mobile apps development	12	30,000	RVIBS
7	Biometric systems	4	10,000	RVIBS
8	CCTV installation	12	20,000	RVIBS
9	CISCO	24	25,000	RVIBS
10	Quick books	4	12,300	RVIBS
11	Sage	4	12,300	RVIBS
12	Advanced Excel	4	8,500	RVIBS
School of Journalism and Mass Media				
1	Video Editing	12	19,500	RVIBS
2	Photography	12	19,500	RVIBS
3	Radio Production	12	19,500	RVIBS
4	TV Production	12	19,500	RVIBS
5	Deejay	12	19,500	RVIBS
6	3D Animation	12	19,500	RVIBS
7	Video production	12	19,500	RVIBS
School of Business				
	Sales and marketing	4	5,000	RVIBS
	Project Planning and Management Skills	4	5,000	RVIBS
	NGO management	4	5,000	RVIBS
	Strategic Planning and Management Skills	4	5,000	RVIBS
	Business counselling and consultancy	4	5,000	RVIBS
	Public relations	4	5,000	RVIBS
	Basic Financial Accounting Skills	4	5,000	RVIBS
	Book Keeping	4	5,000	RVIBS
	Corporate Governance	4	5,000	RVIBS
	Cooperative management	4	5,000	RVIBS

Entrepreneurship Skills	4	5,000	RVIBS
Leadership Skills	4	5,000	RVIBS
Supervisory Skills	4	5,000	RVIBS
Proposal Development Writing Skills	4	5,000	RVIBS
Communication Skills	4	5,000	RVIBS
Report Writing and Presentation Skills	4	5,000	RVIBS
Life Skills	4	5,000	RVIBS
Management Information System Skills	4	5,000	RVIBS
Business Communication Skills	4	5,000	RVIBS
Human Resource Management Skills	4	5,000	RVIBS
Management Organization Skills	4	5,000	RVIBS
Business Development and Management Skills	4	5,000	RVIBS
Public Relations Skills	4	5,000	RVIBS
Sales and Marketing Skills	4	5,000	RVIBS
Social Media (Digital) Marketing	4	5,000	RVIBS
Career and Vocational Counseling Skills	4	5,000	RVIBS
Peace Building and Reconciliation Skills	4	5,000	RVIBS
School of Social Sciences			
Conflict management	4	8,500	RVIBS
Statistical Packages for Social Sciences (SPSS)	4	8,500	RVIBS
Disaster management	4	8,500	RVIBS
Drug abuse and rehabilitation	4	8,500	RVIBS
Resource Mobilization and Fund-Raising	4	8,500	RVIBS
Research proposal writing	4	8,500	RVIBS
Conflict Response and Management	4	8,500	RVIBS
Project management	4	8,500	RVIBS
NGO and CBO Management	4	8,500	RVIBS
Health and Applied Sciences			
COUNSELING PSYCHOLOGY	12	30,000	RVIBS
FIRST AID AT WORK	1	5,000	RVIBS
EMERGENCY MEDICAL RESPONDER	2	20,000	KCEMT
EMERGENCY MEDICAL DISPATCHER	1	12,500	KCEMT
HOME BASED CARE	4	21,500	RVIBS
BASIC LIFE SUPPORT	1	7,500	AHA
OCCUPATIONAL HEALTH AND SAFETY	1	5,500	RVIBS
HAZARDOUS MATERIALS	1	5,500	RVIBS
EMERGENCY VEHICLES OPERATIONS COURSE	1	20,500	KCEMT
HIV TESTING AND COUNSELING (HTS)	3	22,500	NASCOP
INCIDENT COMMAND SYSTEMS	1	5,500	RVIBS
ADVANCED LIFE SUPPORT	1	18,500	AHA
SEXUAL REPRODUCTIVE HEALTH	4	15,500	RVIBS

School of Hospitality				
	POINT OF SALE(FIDELIO,EZEE, HOTELOGIX)	4	8,000	RVIBS
	LAUNDRY	4	8,000	RVIBS
	BARISTA	4	20,700	RVIBS
	BASIC COOKERY	12	20,700	RVIBS
	BEDMAKING AND HOUSEKEEPING	4	6,500	RVIBS
	BAR KNOWLEDGE	4	20,700	RVIBS
	BASIC PATISSIER COURSE(SAMOSAS,CAKES, bread)	4	20,700	RVIBS
	ADVANCED CAKE DECORATION	4	20,000	RVIBS
	FRONT OFFICE OPERATIONS	12	21,300	RVIBS
	RESTAURANT OPERATIONS	12	16,500	RVIBS
School of Engineering				
	Advanced CCTV installation	4	20,000	RVIBS
	Professional CCTV installation	12	30,000	RVIBS
	Advanced Electric fencing and alarm systems installation	4	20,000	RVIBS
	Professional Electric fencing and alarm systems installation	12	30,000	RVIBS
	Security systems installation(cctv, electric fencing and alarm systems)	20	50,000	RVIBS
	Heat ventilation and air conditioning	58	100,000	NITA
	Refrigeration and maintenance	12	30,000	RVIBS
	Welding and fabrication	58	78,800	RVIBS
	Advanced welding and fabrication	12	30,000	RVIBS
	Motor rewinding and controls	12	30,000	RVIBS
	Tiling and Flooring	12	30,000	RVIBS
	Gypsum fittings	12	30,000	RVIBS
	Interior carpentry	12	30,000	RVIBS
	Painting	12	30,000	RVIBS
School of Cosmetology				
	Facial	4	7,000	RVIBS
	Body Massage	12	21,000	RVIBS
	Threading	2	5,500	RVIBS
	Henna art	4	5,500	RVIBS
	Body art	12	21,000	RVIBS
	Nail technology	12	21,000	RVIBS
	Make up	12	21,000	RVIBS
	Manicure/Pedicure	12	21,000	RVIBS
	Waxing	4	7,000	RVIBS