



Rift Valley Institute of Business studies

Kericho Campus: 0715-111102, Gilgil Campus: 0715-11109

Molo Campus: 0715-111107, Njoro Campus: 0715-111103

Main Campus: Nakuru, Biashara Centre, Mburu Gichua Road, Railway grounds next
To railways police station.

P. O. Box 17207 – 20100, NAKURU E-MAIL: admin@rvibs.ac.ke ; WEBSITE: www.rvibs.ac.ke

School of Computer Studies						
	Course	Duration (Months)	Examination	Fees	Entry Requirements	
1.1	Cert Computer Packages (Digital Literacy)	1	RVIBS	3,000 pm	Form 4	
1.2	ICDL Base	1	ICDL	3,500 pm		
1.3	ICDL Intermediate (Part I)	2	ICDL	3,500 pm		
1.4	ICDL Intermediate (Part II)	1	ICDL	3,500 pm		
1.5	ICDL Advanced (New)	2	ICDL	3,500 pm		
1.6	Certificate in ICT Module I & II	15	KNEC	12,300	Mean Grade D and D+ in Math & Eng	
1.7	Diploma in ICT Module I,II &III	21	KNEC		Mean Grade C- and C- in Math & Eng	
1.8	Web Design(HTML, JavaScript, PHP)	3	RVIBS		Form 4 and certificate in computer packages	
1.9	Graphic Design (CorelDraw, Photoshop & Illustrator)	3	RVIBS			
1.10	Programming (Visual Basic, C++, Java)	3	RVIBS			
1.11	Computer Support, Repairs and Maintenance	3	RVIBS			
1.12	Accounting Packages(Quick books, Sage & Pastel)	3	RVIBS			
1.13	SPSS	1	RVIBS			4,100
School of Mass Media & Journalism						Termly Fees
2.1	Dip Journalism & Mass Media	21months	KNEC		19,500	C-
2.2	Cert. Journalism & Mass Media	12months	ICM		19,500	D Plain
2.3	TV, Radio Production, Video Editing, Photography & DeeJay	3 months each	All		19,500	All

2.4	Music (Including Instruments and Vocals)	1 year	ABRSM	19,500		
2.5	Business & Technology Dip in Music	1 ½ years	Edexcel	19,500		
School of Hairdressing & Beauty Therapy						
3.1	Dip in Cosmetology	13months	C&G/NITA	16,500	All	
3.2	Dip in Hair & Beauty	11months	C&G/NITA	17,700		
3.2	Dip in Beauty Therapy	6 months	C&G/NITA	17,700		
3.3	Dip in Hair Dressing	6 months	C&G/NITA	17,700	All	
3.4	Dip in Advance Beauty or Advanced Hair	3 months each	C&G/NITA	17,700		
Cosmetology TVET/CDACC Curriculum						
ENTRY OPTIONS	LEVEL	ENTRY LEVEL	DETAILS	DURATION	FEES	
3.5	Level 3 & 4	KCSE	Hair, Beauty, Life skills, ICT, Communication skills, Entrepreneurship	13 months	16,500 or (5,500 pm)	
3.6	Level 5	Pass in Level 4	Advanced Hair, Advanced Beauty & Advanced Nail Technology	6 months	17,700 per term	
3.7	Level 6	Pass in Level 5	Salon and Business Management	6 months	14,700 per term	
School of Fashion Design						
No	Course	Duration (Months)	Examination	Termly Fees	Entry Requirements	
4.1	Dip Fashion Design & Clothing	21	KNEC	17,700	C -	
4.2	Artisan in Garment making	1 year	KNEC	17,700	KCSE	
4.3	Cert. Fashion Design & Garment making Technology	15	KNEC	17,700	D	
4.4	Cert. – Interior Design	6	C&G	17,700	All	
4.5	Cert. Event Decoration	6	C&G	17,700		
4.6	Cert Tailoring & Dress Making	12	NITA	14,700		
Hospitality Department						
No	Course	Duration (Months)	Examination	Termly Fees	Practical Fees/Term	Entry Requirements
5.1	Diploma in House Keeping Management	21	KNEC	16,500	3,000	C – or Pass in Cert
5.2	Diploma in Baking Technology	21	KNEC	16,500	3,000	

5.3	Dip in Food & Beverage, Production & Sales Management Module I,II & III	21	KNEC	16,500	3,000	
5.4	Dip in Catering & Accommodation Module I,II & III	21	KNEC	16,500	3,000	
5.5	Artisan in Food & Beverage Production	12	KNEC	16,500	3,000	All
5.6	Cookery	3	RVIBS	16,500	3,000	D Plain
5.7	Certificate in Baking Technology Module I & II	15	KNEC	16,500	3,000	
5.8	Certificate in Food & Beverage, Module I & II	15	KNEC	16,500	3,000	
5.9	Certificate in Catering & Accommodation Module I & II	15	KNEC	16,500	3,000	
5.10	Pastries, Cakes & Bread Making Level I & II	6	RVIBS	23,400	3,000	All

School of Tourism
Department

No	Course	Duration (Months)	Examination	Termly Fees	Entry Requirements
6.1	Dip in Tourism Mgmt Module I,II&III	21	KNEC	16,200	C – or pass in Cert
6.2	Cert in Tour Guiding & Travel Operations Module I&II	15	KNEC	16,200	D
6.3	Cert in Tour Guiding Mgmt I & II	15	KNEC	16,200	
6.4	Cert in Tourism Operations & Mgmt Module I & II	15	KNEC	16,200	
6.5	Cert in Tour Guiding Mgmt I & II	15	KNEC	16,200	

School of
Education

No	Course	Duration (Months)	Examination	Termly Fees	Entry Requirements
7.1	Dip. In Primary Education	2.5 years	KNEC	11,700	C Plain
7.2	Training of Trainers	6 months	C&G	14,700	Any Diploma course
7.3	Sign Language Training	3.5 months	KSL	18,000	All

School of Engineering						
No	Course	Duration (Months)	Examination	Termly Fees	Practical Fees/Term	Entry Requirements
8.1	Artisan in Electrical Installation	12months	KNEC	17,700	2,000	All
8.2	Cert in Electrical Engineering (Power Option) Module I-II	15months	KNEC			D Plain
8.3	Dip in Electrical Engineering (Power Option) Module I-III	21months	KNEC			C -
8.4	Electrical Installation (Basic, Intermediate, Advanced), Refrigeration, Satelight Dish & Antenna	3 months each	NITA			All
8.5	Artisan Automotive Engineering	1 year	KNEC/NITA			All
8.6	Cert Automotive Engineering	1 year	KNEC			D Plain
8.7	Dip Automotive Engineering	2 years	KNEC			C -
8.8	Mechanical Engineering	1 year	KNEC			D Plain
8.9	Agricultural Engineering (Farm, power and Machinery)	2 years	KNEC			
8.10	Artisan Metal Work & Fabrication	1 year	KNEC/NITA	17,700	2,000	All
8.11	Craft Metal Work & Fabrication	2 years	KNEC			D Plain
8.12	Diploma Metal Work & Fabrication	2 years	KNEC			C -
8.13	Dip Architecture	2 years	KNEC			C -
8.14	Mechanical Technology & Maintenance		KNEC/TVET CDACC			Level 3 (KCSE) – 9 months Level 4 (D plain) – 6 months Level 5 (D plus) – 6 months Level 6 (C minus) – 1 year
8.15	Mechanical Heavy & Light Machinery Operation					
8.16	Instrumental Control					
8.17	Welding, Masonry or Plumbing					
8.18	Architecture					

School of Languages					
9.1	English (Elementary, Intermediate, Advanced)	Duration: 6 months per section	KNEC and language specific professional exam	Fees per term 17,700	All qualify
9.2	Kiswahili (Elementary, Intermediate, Advanced)				
9.3	French (Elementary, Intermediate, Advanced)				
9.4	Germany (Elementary, Intermediate, Advanced)				
9.5	Chinese (Elementary, Intermediate, Advanced)				
9.6	Spanish (Elementary, Intermediate, Advanced)				
Business Department					
Course		Exam	Duration (Months)	Termly Fees	Entry Requirements
10.1	Artisan in Store Keeping, Salesmanship or Purchasing & Supplies	KNEC	1 year	11,700	KCSE
10.2	Artisan Clerk/Typist	KNEC	1 year	11,700	KCSE
10.3	Business Management	KNEC	Certificate 2 modules Module I - 9m	Module I 11,700 Per Term	
10.4	Sales & Marketing	KNEC			
10.5	Supply Chain Management	KNEC	Module II – 6m	Module II 14,700 Per Term	Diploma C – Certificate D Plain and above
10.6	Human Resource Mgmt	KNEC	Diploma 3 modules	Module III 17,700 Per Term	
10.7	Project Management	KNEC			
10.8	Banking & Finance Mod I-III	KNEC			
10.9	Secretarial Studies	KNEC		Higher Diploma 17,700 per term	
10.10	Social Work	KNEC	Module I-9m		

10.11	Entrepreneurship	KNEC	Module II-6m Module III-6m			
10.12	Public Relations	KNEC				
10.13	Co-operative Management	KNEC				
10.14	Information Science or Archive & Library	KNEC				
KASNEB Programs						
No	Course	Entry Requirements	Fees per Semester	Duration	Payment Mode	Comments
11.1	CAMS (Cert in Accounting & Mgmt skills) I or II	D+	15,000	6 Months per section	50% on admission	Part-time and full time mode of study
11.2	ATD Sec I or II	C -	15,000			
11.3	CPA Sec I or II	C+	15,000		25% by 5 th of 2 nd Month	
11.4	CPA Sec I or II		28,000		25% by 5 th of 3 rd month	
11.5	CPA Sec III or IV		17,000			
11.6	CPA Sec III or IV		32,000			
11.7	CPA Sec V or IV		20,000			
11.8	CPA Sec V or VI		38,000			

NOTE: FEE PAYMENT IN INSTALLMENTS ACCEPTED

Admission Requirements (Payable Once)

1. Application & admission fees 2,000
2. Student ID 300
3. School T-shirts 1,200
4. Two reams of photocopy paper & One ream of foolscap
5. Academic Papers, two passport size photos
6. Lunch (Optional per term) 4,500
7. Hostels (Optional per term) 15,900

NOTE

- i. Career guidance and life skills training offered
- ii. Various short courses available in all departments
- iii. There are 4 terms in a year each 3 months
- iv. Digital Literacy and IT skills Offered

Family Bank - (Nakuru Campus) 018000059149
Family Bank – (Kericho Campus) 018000046105
KCB Bank - (Gilgil Campus) 1129513904